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| --- | --- | --- | --- |
| **School Name** |  | | |
| **School Address** |  | **T**el **No:** | |
| **School Website:** | | **Twitter/Instagram/LinkedIn Name:** | |
| **Exclusions (for previous 12 months given as a whole number**  **Suspensions:**  **Of these, please state how many are repeat suspensions:**    **Permanent:** |  | **Number of students on roll:** | |
| **Attendance** |  |
| **Headteacher’s/Principal’s Name** |  | **Email** |  |
| **IQM School’s Co-ordinator** |  | **Email** |  |

**Overarching Aim**

Becoming an IQM Centre of Excellence is an opportunity for schools to build on the success of being one of the very special schools which hold the Inclusion Quality Mark Inclusive School Award. As a Centre of Excellence schools come together to share and build on their existing good practice in inclusion within an IQM Cluster group.

**Criteria for Centres of Excellence:**

* Commit to an annual IQM visit to validate, support and advise the school about its progress and produce a report to help planning for future developments.
* Are committed to Inclusion.
* Will show developing capacity to sustain whole school inclusive practice.
* Are willing to be an active member of an IQM cluster group of COE and Flagship Schools.
* Have good mechanisms to disseminate, share, encourage and influence good inclusive practice between the schools.
* Are engaged in activities and in-house research that explore inclusive practice.
* Will maintain the IQM Action Plan and Review document as an annual record of progress and development for the three-year period of this contract.
* Are ready to contribute positively to the overall development aims of IQM.

The action plan should ensure:

* The targets should be linked to the School Development Plan and should not be standalone targets.
* Made up of 3 or 4 rigorous targets, which outline in detail the next steps.
* Who will be responsible for achieving the targets.
* The timescale involved with each of the targets.

**All schools will be required to outline the impact the actions have had in improving inclusive practice.**

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| **Target** | **Evaluation** | **Evidence** | **Next Steps** |
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| **Target** | **Evaluation** | **Evidence** | **Next Steps** |
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| **Target** | **Evaluation** | **Evidence** | **Next Steps** |
|  |  |  |  |
| **Target** | **Evaluation** | **Evidence** | **Next Steps** |
|  |  |  |  |

**The Draft COE Action Plan is part of the paperwork submission and must be completed in its entirety by the deadline requested.**

**If not, it will be returned with a request for completion.**

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| --- | --- | --- | --- |
| **Target** | **Action Planned**  **(include a breakdown of the major steps)** | **When and By Whom**  **(include various mechanisms, for example, staff meetings etc.)** | **Projected Completed Target Date** |
| **Intended Outcome** |  |  |  |
| **Intended Outcome** |  |  |  |

**The Draft COE Action Plan is part of the paperwork submission and must be completed in its entirety by the deadline requested.**

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| --- | --- | --- | --- |
| **Target** | **Action Planned**  **(include a breakdown of the major steps)** | **When and By Whom**  **(include various mechanisms, for example, staff meetings etc.)** | **Projected Completed Target Date** |
| **Intended Outcome** |  |  |  |
| **Intended Outcome** |  |  |  |

As part of the Centre of Excellence programme IQM cluster groups have been set up all across the country. Each Centre of Excellence and Flagship School will have been allocated a cluster group and assigned an IQM Ambassador. Each group will meet at least once per term with possible additional meetings being set up between individual schools. The table below is a record of cluster meetings attended and the impact these have had on your individual school, (please complete as fully as possible). This record will be used as part of your future reviews.

**Impact of Cluster Group Meetings**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **IQM Cluster Group** |  | | **Ambassador** |  |
| **Name of person responsible for attendance at Cluster Group meetings** | | |  | |
| **Date of Meeting** | **Location of Meeting** | **Topic(s)** | **Outcome(s) for School** | |
|  |  |  |  | |
|  |  |  |  | |
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We take your privacy seriously. This form collects your name, your school’s contact number and your email address so that our support team can communicate with you to provide you with the assistance or information you have requested. We will only email you with relevant information if you give us consent. Please check our Privacy Policy (<https://iqmaward.com/privacy-policy/>) to see how we protect and manage your submitted data.

**GDPR Regulations**

Your consent is required. In compliance with GDPR you have a right to request access to and view the data we have collected from you. You also have a right to be forgotten. You can contact us here at [info@iqmaward.com](mailto:info@iqmaward.com) to withdraw your consent and request that we delete any personal data collected from you. **\***

 I consent to the data submitted being stored and used to contact me based on the information provided on this form.

 I consent to receive relevant information that may be of interest to me.